



North Yorkshire Pension Fund

Privacy Notice

May 2018



If you require this information in an alternative language or another format such as large type, audio cassette or Braille, please contact the Pensions Help & Information Line on 01609 536335

North Yorkshire Pension Fund – Privacy Notice

This Privacy Notice is designed to help you understand how and why North Yorkshire County Council processes your personal data in relation to the North Yorkshire Pension Fund. This notice should be read in conjunction with the County Council’s Corporate Privacy Notice and Employment Privacy Notice.

Who are we?

The North Yorkshire Pension Fund (NYPF) is responsible for the administration of the Local Government Pension Scheme (LGPS). The service is carried out by North Yorkshire County Council (NYCC) and for the purposes of the Data Protection Act 2018 NYCC is the Data Controller.

The Council has appointed **Veritau Ltd** to be its Data Protection Officer. Their contact details are:

Information Governance Office
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
infogov@northyorks.gov.uk // 01609 53 2526

What Personal Data of mine do you collect?

The data we process includes:

- National Insurance number
- Name (including Title)
- Sex
- Marital status
- Date of birth
- Address
- Date joined and left fund
- Salary, contribution rate, and hours
- Employer, job title, and post
- Information about your health that is used for payment of ill health retirement benefits

What is the purpose of collecting my Personal Data?

NYPF collects and processes this data in order to provide you and your beneficiaries with pension benefits.

Who do you share this data with?

By law we are also required in certain circumstances to share your information with government organisations such as Her Majesty’s Revenue and Customs (HMRC) and the Department for Work and Pensions (DWP) so that they can monitor our performance and ensure that public funds are safeguarded.

We will share your data with any persons in connection with any transfer of employment under TUPE (Transfer of Undertakings (Protection of Employment) regulations) that results in a transfer out of this scheme to another pension scheme.

In order to comply with statutory and contractual obligations, the NYPF may share or disclose your information with any of the following recipients as may be necessary to administer the scheme:

Name and type of service/adviser	Reasons for sharing data
<p>Aon Hewitt</p> <p><i>Scheme Actuary* and Scheme Benefits Consultant</i></p> <p>Aon Hewitt's Privacy Notice</p>	<p>To calculate the value of the scheme's assets and liabilities, to set employer contribution rates, to calculate specific benefits or to advise on scheme administration functions.</p> <p>(*An adviser on financial questions involving probabilities relating to mortality and other contingencies)</p>
<p>Prudential</p> <p><i>Scheme AVC Provider*</i></p>	<p>To facilitate the creation and maintenance of individual member's AVC accounts.</p> <p>(*The NYPF is required by law to have an Additional Voluntary Contributions (AVC) provider. The NYPF partners with Prudential to provide AVC options to its members. Through that arrangement, Prudential hold and process your data in order to administer your AVC account.)</p>
<p>Citibank</p> <p><i>Overseas Payments Provider</i></p>	<p>To transmit payments to scheme members with non-UK bank accounts.</p>
<p>Local Government Association</p> <p><i>LGPS National Insurance Database</i></p>	<p>To enable the NYPF to identify if its members have benefits in other LGPS schemes to ensure that appropriate benefits are paid.</p>
<p>Department for Work and Pensions</p> <p><i>DWP Tell Us Once Service</i></p>	<p>To enable the NYPF to be notified of the death of a scheme member.</p>
<p>ATMOS</p> <p><i>Life Existence Checks</i></p>	<p>To enable the NYPF to be notified of the death of a scheme member.</p>
<p>ITM</p> <p><i>Guaranteed Minimum Pension (GMP) reconciliation service</i></p>	<p>To enable the NYPF to reconcile GMPs with HMRC</p>
<p>Government Actuary's Department</p> <p><i>National LGPS Cost</i></p>	<p>To facilitate the calculation of the triennial assessment of the cost of the LGPS on a national basis as per the Public Service Pensions Act 2013.</p>

How long do you keep this data for?

In order to make pension payments to members and subsequent beneficiaries, the fund has determined that it must retain a member's data for 100 years following the death of the last beneficiary.

NYPF will retain as much information as is necessary to enable any future queries regarding benefits to be answered fully and accurately.

Do you transfer my data outside of the European Economic Area (EEA)?

If you live outside of the EEA, then information, including your address, could be disclosed to agents overseas in order to make your pension payments and to comply with local legislation. This will only happen if you instruct us to send your payments overseas.

Please see the County Council's corporate privacy notice for more information in regards to international data transfers.

What are my Data Protection rights?

Data Protection legislation gives you, the data subject, a number of rights in regards to your personal information. The County Council has a dedicated webpage which explains what these rights are and how you can exercise them.

What is your legal basis for processing this data?

GDPR Article 6(1)(b) The processing of your personal information is necessary for the performance of a contract to which you are party (employment contract).

GDPR Article 9(2)(b) The processing of your special category data is necessary for the carrying out of obligations and exercising specific rights of the data controller or of the data subject in the field of employment. The NYPF also relies on the following legal bases:

- The Occupational and Personal Pension Schemes (Disclosure of Information) Regulations 2013 [SI 2013/2734] as amended by:
- The Pensions Act 2011(Transitional, Consequential and Supplementary Provisions) Regulations 2014 [SI 2014/1711]
- The Occupational and Personal Pension Schemes (Disclosure of Information) Amendment Regulations 2015 [SI 2015/482] and
- The LGPS Regulations 2013 up to and including the amendments made through Statutory Instrument 2015 No. 755 (LGPS REGS)

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